South Hero New Town Hall Building Committee Meeting Minutes

Date: Tuesday, January 14, 2025
Time: 8:30 AM
Location: 38 Community Lane, South Hero, VT
OR Zoom Meeting ID: 814 1959 0978, Passcode: 660440

Committee Members Present:

- Kathleen Swanson, Chair
- Nate Hayward, Secretary
- Jill Lowrey
- Matt Reed
- Anne Zolotas

Committee Members Absent:

- Phil Scott, Vice Chair

Members of the Public Present:

- David Carter

I. Introductions

- Members introduced themselves.

II. Review and Approval of Agenda

- The agenda was reviewed and approved.

III. Review and Approval of January 7, 2025 Meeting Minutes

- The minutes from the January 7, 2025 meeting were reviewed and approved.

IV. Public Outreach and Presentations

- **Pharmacy possibility:**
  - Matt attended the 1/13 Selectboard meeting and got permission from the Selectboard for a $5,000 expenditure to detail and get a cost estimate from VIS to fit-up for the Pharmacy as a Town Hall.
  - Nate will inquire with the Act 250 District Coordinator about jurisdiction.

- **Public Outreach Meetings:**
  - Meeting #1: Tuesday, February 4, 2025 at 6PM (Jill will confirm the Town office will be available).
  - Meeting #2: Saturday, March 1, 2025 - Town meeting informational meeting.

- **One-page "case for support" document (the flyer mailing):**
  - The committee reviewed the existing "case for support" document.
  - Matt attended the 1/13 Selectboard meeting and got permission from the Selectboard to fund the printing and mailing costs.
  - A few edits were made. The committee considered the document complete. Matt will share with Kim Julow to initiate the printing and mailing process through Staples (estimated delivery by February 1st).

- **Website:**
  - The committee reviewed the website, specifically discussing:
    - Property tax implications
    - FAQs
    - Edits were made and will continue to be made prior to making it public.

- **Town Report Letter and Renderings:**
  - The committee reviewed the draft letter.
  - A few edits were made.
  - The committee considered the document complete.
  - Nate will share the 2 page document with Naomi and see if additional color renderings can be added to inside the back page.

- **Timeline:**
  - The committee reviewed the timeline and required activities leading up to the bond vote.

VI. Public Comment

- All public comment is captured above.

VII. Adjournment

- The meeting adjourned at approximately 9:25AM.