

South Hero New Town Hall Building Committee Meeting Minutes

Date: Friday, November 8, 2024
Time: 8:30 AM
Location: 38 Community Lane, South Hero, VT
OR Zoom Meeting ID: 814 1959 0978, Passcode: 660440

Committee Members Present:

- Nate Hayward, Secretary
- Jill Lowrey
- Anne Zolotas
- Matt Reed

Committee Members Absent:

- Kathleen Swanson, Chair
- Phil Scott, Vice Chair

Members of the public present:

- Liza Kilcoyne (AES)

I. Introductions

- Members introduced themselves.

II. Review and Approval of Agenda

- The agenda was reviewed and approved.

III. Review and Approval of Prior Meeting Minutes (November 1, 2024)

- The minutes from the November 1, 2024 meeting were reviewed and approved.

IV. Review of Updated Design Alternatives

- Matt Reed and Liza Kilcoyne presented updated plans and elevations for the two preferred design alternatives for the new town hall building. The committee discussed specific design elements, including:
 - Building size and layout
 - Interior space planning
 - Exterior aesthetics
 - Material selections
 - Energy efficiency and sustainability features
- The Committee agreed upon one of the 2 plans to continue developing- **attached**
 - The committee discussed the need to coordinate a working group meeting with town office staff to gather their input. Nate will drop off plans and try to coordinate an informal meeting with office staff next week.
 - The committee offered several design considerations to incorporate in the next revision.

V. Next Steps and Timeline

- The committee identified potential challenges and obstacles moving forward.
- The committee discussed the process for selecting a final design alternative.
- The committee discussed the tight timeline to meet a March bond vote and the need to continue meetings on a frequent basis.

VI. Assign New Action Items

- **Action Item 1:** Matt and Liza will continue to refine the design, and meet with office staff to solicit input.

VII. Public Comment

- No additional public comments were received.

VIII. Adjournment

- The meeting adjourned at approximately 9:35AM.



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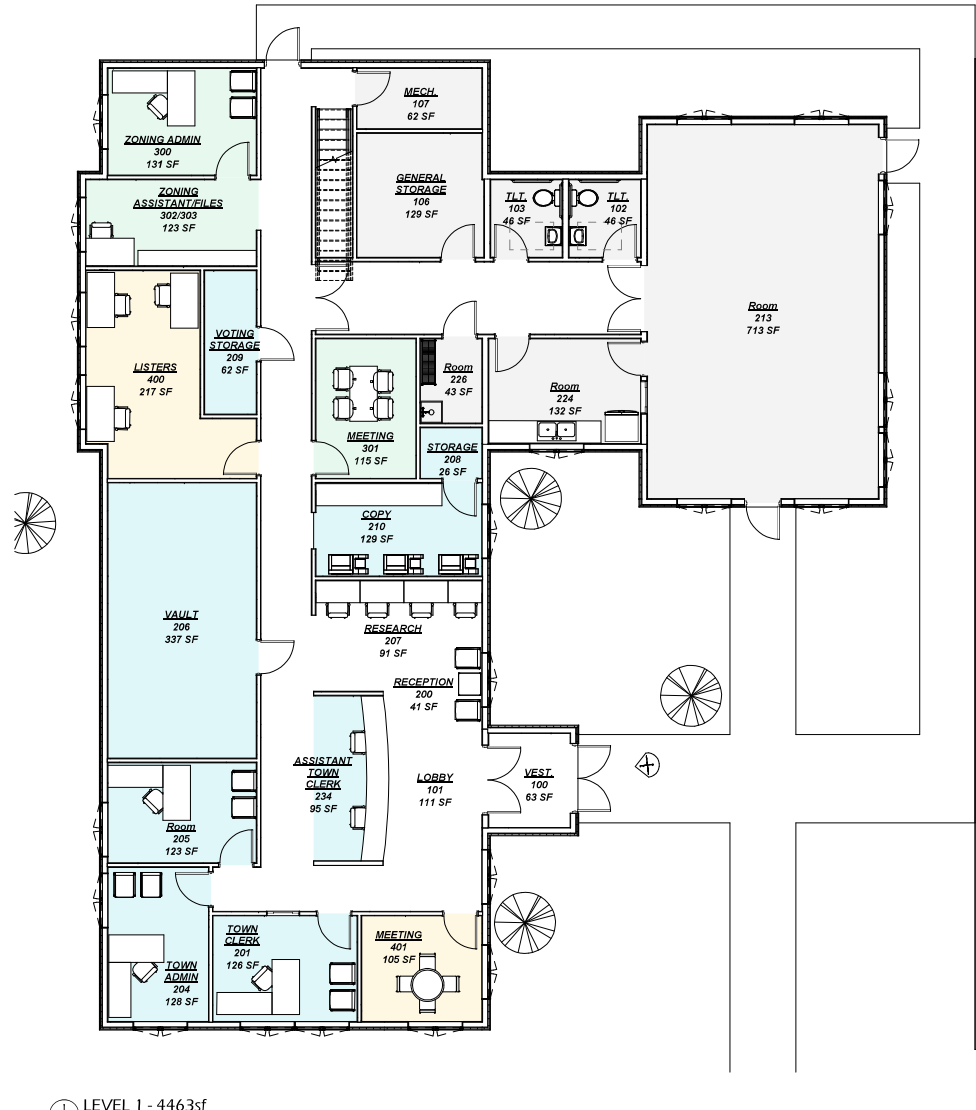
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ROUTE 2

ROUTE 2

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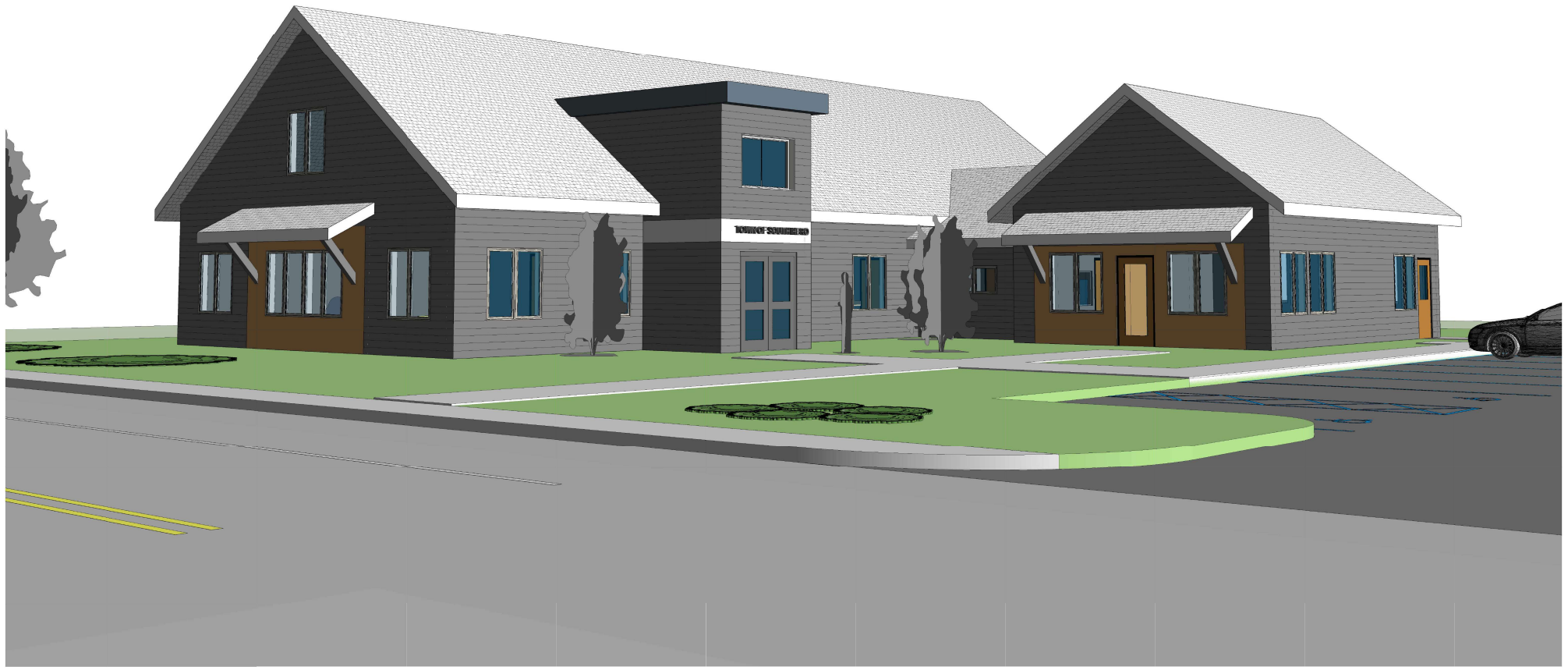


- Department Legend**
- Common
 - Listers
 - Town Clerk
 - Zoning

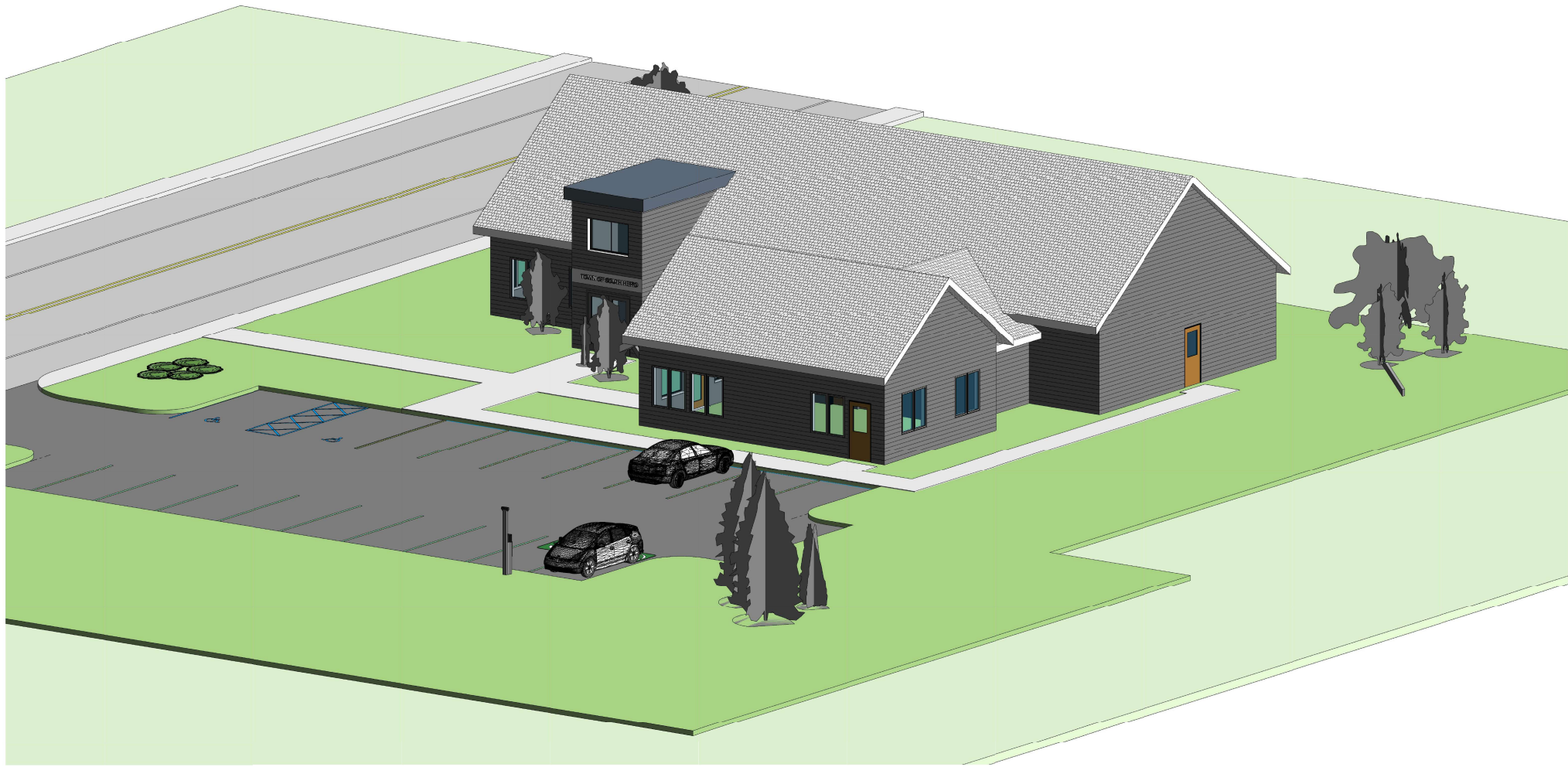
LEVEL 1 - 4463sf
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FLOOR PLAN
 South Hero Town Office
 Town of South Hero

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11/27/2024, 4:26:10 PM © 2024/2025 South Hero (T) - New Town Office Drawings/2_Eng_Arch_SchmidtDesign Option 3E-3.rvt



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