

South Hero New Town Hall Building Committee Meeting Minutes

Date: Thursday, November 1, 2024

Time: 8:30 AM

Location: 38 Community Lane, South Hero, VT
OR Zoom Meeting ID: 814 1959 0978, Passcode: 660440

Committee Members Present:

- Nate Hayward, Secretary
- Jill Lowrey
- Anne Zolotas
- Matt Reed

Committee Members Absent:

- Kathleen Swanson, Chair
- Phil Scott, Vice Chair

I. Introductions

- Members introduced themselves.

II. Review and Approval of Agenda

- The agenda was reviewed and approved.

III. Review and Approval of Prior Meeting Minutes (October 25, 2024)

- The minutes from the October 25, 2024 meeting were reviewed and approved.

IV. Review of Conceptual Design Alternatives

- Matt Reed presented updated plans including elevations for the two preferred design alternatives for the new town hall building. The committee discussed specific design elements, including:
 - Building size and layout
 - Interior space planning
 - Exterior aesthetics
 - Material selections
 - Energy efficiency and sustainability features

V. Next Steps and Timeline

- The committee reviewed the timeline for the design and construction process.
- The committee discussed soliciting staff comments.
- The committee identified potential challenges and obstacles.

VI. Assign New Action Items

- **Action Item 1:** Matt Reed will provide additional details, plan changes, and revised elevations of the two preferred design alternatives.
- **Action Item 2:** Matt Reed will overlay proposed site plans over existing conditions to assist

on site planning.

VII. Public Comment

- No public comments were received.

VIII. Adjournment

- The meeting adjourned at 9:45.