

South Hero New Town Hall Building Committee Meeting Agenda

Meeting Date: July 29, 2024

Meeting Time: 6:00 PM

Location: Town Office Conference Room, 333 US Route 2, South Hero, VT
OR Zoom Meeting ID: 814 1959 0978, Passcode: 660440

I. Introductions

II. Review and Approval of Agenda

III. Review and Approval of Prior Meeting Minutes (July 9, 2024)

IV. Report from Selectboard meeting items (Anne Zolotas)

- Site selection recommendation status.
- Deadline by which the articles must be approved by the select board to have an article on the March town meeting vote.
- Committee's new member recommendation to selectboard (David Roy).

V. Public Outreach Strategy

- **Committee Member leading Public Outreach Efforts (Kathleen Swanson)**
 - Discuss the plan for disseminating information to the community about the new town hall project.
 - Brainstorm strategies for engaging the public and addressing potential concerns.
 - Discuss developing a Q and A document.

VI. Owner's Project Requirements (OPR), RFP, and Charter

- **Working Group Update (RFP & Timeline)**
 - Report from the working group on the progress of developing the RFP document and project timeline.
 - Discuss next steps for finalizing the RFP and timeline.

VII. Next Steps

- **Action Items:**
 - Review and finalize outstanding action items from the previous meeting.
 - Assign any new action items based on the discussions during this meeting.

VIII. Public Comment

IX. Adjournment