

South Hero New Town Hall Building Committee Meeting Agenda

Meeting Date: Tuesday, May 28th, 2024

Meeting Time: 6:00 PM

Location: Town Office Conference Room, 333 US Route 2, South Hero, VT

OR Zoom Meeting ID: 814 1959 0978, Passcode: 660440

I. Introductions

II. Review and Approval of Agenda

III. Review and Approval of Prior Meeting Minutes (May 14, 2024)

IV. Deep Dive into Final Two Potential Sites

- Presentation by Leslie Carter, landscape architect with Reed Hilderbrand, LLC regarding conceptual landscape plans for both sites.
- Discussion of site attributes:
 - Review of previously identified attributes (May 14th minutes, Section VI)
 - Additional considerations from committee members
 - Scoring the two sites based on the attribute list
- Public comments on the two potential sites

V. Owner's Project Requirements (OPR) Update

- Review progress on the draft survey for town office staff (based on May 14th discussion)
- Discuss feedback from Jill Lowrey's meetings with town office staff
- Refine the survey instrument (if needed)

VI. Next Steps

- Briefly summarize key takeaways from the meeting
- Review of the Selectboards "Charge for The New Town Hall Building Committee" as it pertains to agenda items for the next meeting
- Determine agenda items for the next meeting, which may include:
 - Additional work on program of spaces survey
 - Update on site attribute scoring and potential next steps
 - Public outreach strategies
- Set a date and time for the next committee meeting

VII. Public Comment

VIII. Adjournment

Additional Notes:

- Committee members are encouraged to come prepared to discuss the final two potential sites and any additional site attributes they believe are important to consider.
- The public is encouraged to attend and provide comments on the proposed Town Hall project. This agenda builds upon the progress made in the previous meetings and focuses on further refining the OPR and conducting a deep dive into the two final potential sites. It also incorporates public comment opportunities and sets the stage for determining next steps.