SOUTH HERO TOWN OFFICE RESEARCH POLICY

1. We are open for searchers Monday-Thursday from 9am–noon and 1-4 pm. **Appointments are required due to limited space**. (Please call 802-372-5552 or email [townclerk@southherovt.org](mailto:townclerk@southherovt.org).) We will accept drop ins if no one else is on the schedule.

2.Since COVID and other respiratory viruses, such as [flu](https://www.healthvermont.gov/disease-control/influenza-flu) and RSV can be dangerous for those who are at risk **we require searchers to wear masks when they are behind the counter in the Clerk’s office**. If you are unable to wear a mask, we will try to accommodate you in our meeting room if it is not in use. We will be happy to print or email records as time allows.

3. Search copies, tax bills and Listers cards are $1/page. Vault time is $4/hour. (Payment by cash or check is required at the time of your visit.)