**TOWN OF SOUTH HERO**

# Town Office Study Committee Minutes

Monday July 3, 2023 6pm

Town Hall Meeting Room

In person only, no zoom option

Committee members present- Michael Carroll, Ross Brown, Naomi King,

Steve Robinson, Anne Zolotas, Doug Patterson

Public present- Sandy Gregg, Peter Gregg, Tim Maxham, Jeff Goodrich

The meeting was called to order at 6:00 pm.

Discussion: The discussion focused on where the new Town Office building should go- on its current site on the south side of Route 2 or on the north side of route 2 where the old red fire station sits. (both town owned properties in the village)

Relocating the office staff/vault to temporary quarters to rebuild on the same footprint is not a good option as town records need to be stored safely in a vault and accessible to the public. As building a new office in the parking area of the current office site seems tricky and possibly unsafe, we agreed to focus on investigating building on the site of the old red fire station.

The old fire station is @ 1533 sf. The current Town Office is 2,266 sf. We will need to build a larger office to accommodate a bigger vault and more office/meeting space. We would need to look into a boundary line adjustment to make that happen.

Doug suggested it might be wise to ask an architect to look at the site and give us some suggestions.

Sandy suggested Sue contact Judy Brune for information on municipal building grants.

Jeff Goodrich asked what would happen to this property. Ross suggested that something could be built here to be rented to Grannies Attic or another local group.

We looked at another recent town office building plan to get some ideas for layouts and planned to arrange visits to Waitsfield, Moretown and Middlesex to see their new buildings.

The meeting adjourned at 7:45pm. (motion- Mike, 2nd-Ross)

 We will meet again Monday 8/7 at 6pm.